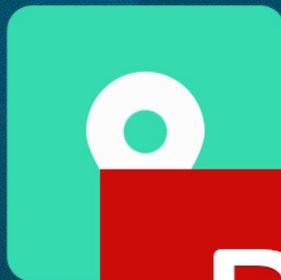




USER GUIDE

# Customer Attributes & Registration Fields



**BELVG**

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## 1. Introduction to Customer Attributes and Registration Fields

**PrestaShop Customer Attributes and Registration Fields** lets you create new attributes and add them as additional fields into the registration page and customer account pages. You can add up to 8 fields of different type and mark them either as required or optional fields – up to your choice.

### Key features:

- Create new attributes and add them as 8 different fields into the registration page;
- Make fields either obligatory or optional for filling out;
- Specify the groups of customers to whom the new attributes will be applied;
- Each attribute has its own type of validation;
- Information from the additional fields is saved and available to view in the admin panel and for the customer on his profile page

### Overall Information

**Customer Attributes and Registration Fields** provides an easy way of creating new attributes and adding them as new fields into the registration page. If you need to collect more information about the customers who are registering on your store – this is exactly the module you need to use.

The extension does not require any additional configurations – within a few simple steps you can create and place additional fields on your registration page and even select to what customer groups these attributes will be applied.

All information is saved directly in the customer profile, so you can view it right in your administration panel.

## 2. How to Install and Deactivate

### How to Install

1. Set 777 or 0777 on the folders: `./modules/`

**Important! Change all permissions back after installation.**

2. Go to **Modules** -> **Add a module from my computer** -> choose the file (.zip) -> upload this module. Choose module in section **Front Office Features** and install it.

3. Go to **Advanced Parameters** -> **Performance** -> click the **Clear Smarty Cache** button

### How to Deactivate

Click the button **Disable** in **Modules** -> **Front Office Features**.

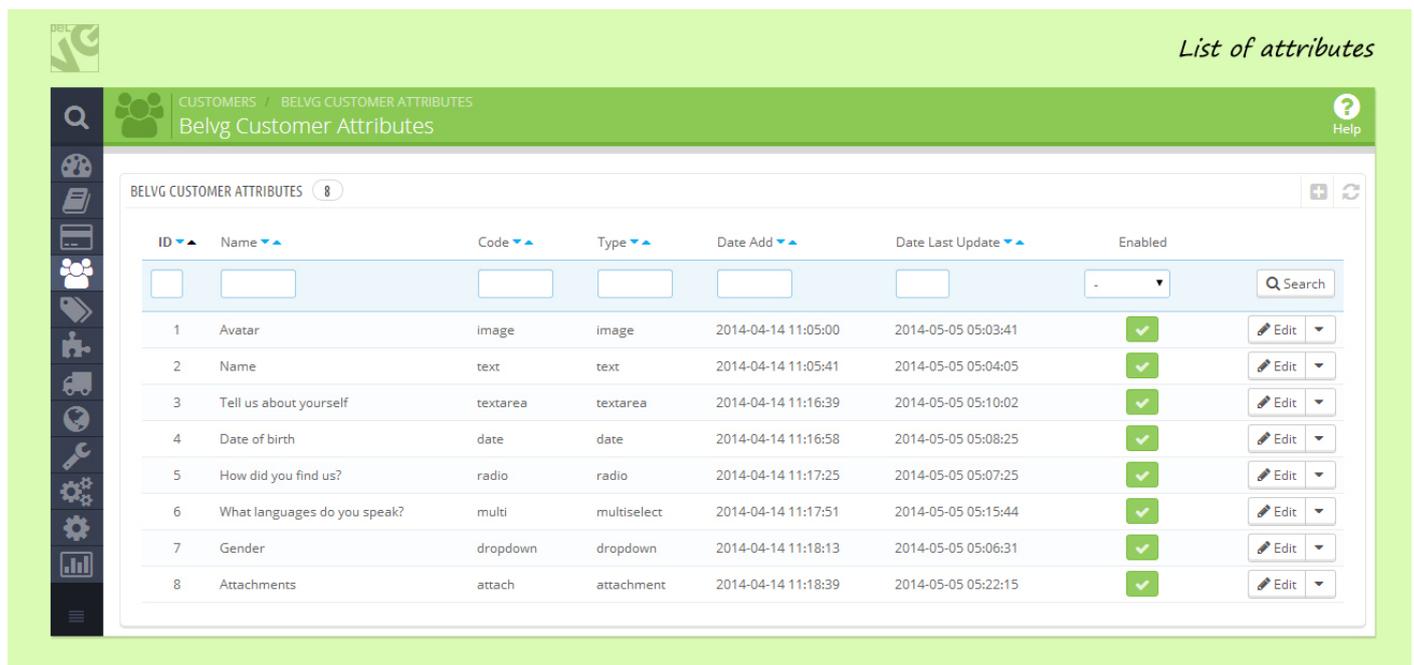
To remove the extension from the server, press **Delete** in **Modules** -> **Front Office Features**.

### 3. How to Configure

#### How to create new attributes

After the installation the module does not require any additional configurations, so you may start with creating new customer attributes.

Log into the administration panel and go to the **Customers – BelVG Customer Attributes** section. There you will be able to see the list of your existing attributes.



Since we have just installed the module we do not have any attributes to use yet, therefore, click the **Add New** button to create your first attribute.

For the new attribute you will need to set up the following options:

- **Name** – give name to the new attribute;
- **Code** – provide name which will be used by the attribute in the page source. You can use the same name as in the **Name** field;
- **Status** – use these buttons to switch the attribute on/off;
- **Sort order** – using this field you can define the order of the attribute on the registration page. Use numbers starting from 1(the first position on the page), 2(the second position) etc. If you set 0 to all your attributes they will be sorted by the date of creation;

- **Display on pages** – select pages, where this attribute will be displayed. You can choose to display the attribute either only on the registration page or My Account page or on both of them;
- **Required** – specify, whether this attribute is obligatory or optional for filling out;
- **Type** – indicate the type of the attribute you are going to create. If you select **Text** or **Textarea** this will invoke the additional option **Validation**.

The module provides the following types of attributes to create:

- *Text* – this option lets your users enter short text information. You can use this attribute for such fields as Name, Full Name, Phone number etc;
- *Textarea* – this attribute is used to let customers provide large amount of text information, such as descriptions, notes etc;
- *Date* – this attribute creates a date field where users can select a specific date or date range;
- *Radio* – you can add radio buttons to let your users choose one of predefined set of options;
- *Multiselect* – this attribute allows users to select multiple options at once;
- *Dropdown* – this attribute will create a list box of options, which allows the user to choose only one value from the list;
- *Image* – lets users upload an image. The maximum image size is defined in the additional field which appears when you select this option;
- *Attachment* – users can attach a file. The maximum file size is defined in the additional field which appears when you select this option.



- Type:  Text  
 Textarea  
 Date  
 Radio  
 Multiselect  
 Dropdown  
 Image  
 Attachment

- Validation:  None  
 Alphanumeric  
 Numeric  
 Alpha  
 Url  
 Email

*Some types may invoke  
additional options  
to configure*

- **Customer groups** – select the groups of customers that the new attribute will affect.

CUSTOMERS / BELVG CUSTOMER ATTRIBUTES
? Help

Edit: Attachments

**CUSTOMER ATTRIBUTE**

\* Name:

\* Code:

Status:  Enabled  
 Disabled

\* Sort Order:

Display On Pages:  Create  
 Myaccount  
 Both

Required:  Yes  
 No

Type:  Text  
 Textarea  
 Date  
 Radio  
 Multiselect  
 Dropdown  
 Image  
 Attachment

\* Max File Size (in KB):

\* File Extensions:   
Semicolon as delimiter. For example: zip;doc;xls

Customer Groups:

<input type="checkbox"/>	ID	Group name
<input checked="" type="checkbox"/>	1	Visitor
<input checked="" type="checkbox"/>	2	Guest
<input checked="" type="checkbox"/>	3	Customer

Once the settings are ready click the **Save** button to save your first attribute.

## 4. How to use

Now, let's show you how the new attributes will look like on the frontend.

When a user tries to create a new account, on the registration page he sees some additional fields which he needs to fill out.

*Additional fields on the registration page*

**ADDITIONAL INFORMATION**

**Avatar \***  
Выберите файл    Файл не выбран

**Name \***  
[Text input field]

**Tell us about yourself**  
[Text input field]

**Date of birth**  
[Text input field]

**How did you find us?**  
 Google     Yahoo     Other

**What languages do you speak?**  
English  
French  
German  
Russian

**Gender**  
Male

**Attachments**  
Выберите файл    Файл не выбран

**Register >**

*New fields added to the registration page*

According to the settings you use, some of the fields can be made obligatory and some can be made optional for filling out. Once the customer is registered, he can view this additional information right in his account settings.



*New section added to the customer account*

*Your Logo*  
a new experience

Search



WOMEN

DRESSES

T-SHIRTS

BLOG



My account

### MY ACCOUNT

Welcome to your account. Here you can manage all of your personal information and orders.



ADD MY FIRST ADDRESS



MY WISHLISTS



ORDER HISTORY AND DETAILS



ADDITIONAL INFORMATION



MY CREDIT SLIPS



MY ADDRESSES



MY PERSONAL INFORMATION



*New section  
in the customer profile*



## Additional information in the customer profile

[Home](#) > [My Account](#) > [Additional Information](#)

### ADDITIONAL INFORMATION

#### Avatar \*

No file selected

**Choose File**



*Additional info is available  
to view in the customer profile*

#### Name \*

John

#### Tell us about yourself

My name is John. I am from USA.

#### Date of birth

15/09/1973

#### How did you find us?

Google  Yahoo  Other

#### What languages do you speak?

English  
French  
German  
Russian

#### Gender

Male

#### Attachments

No file selected

**Choose File**

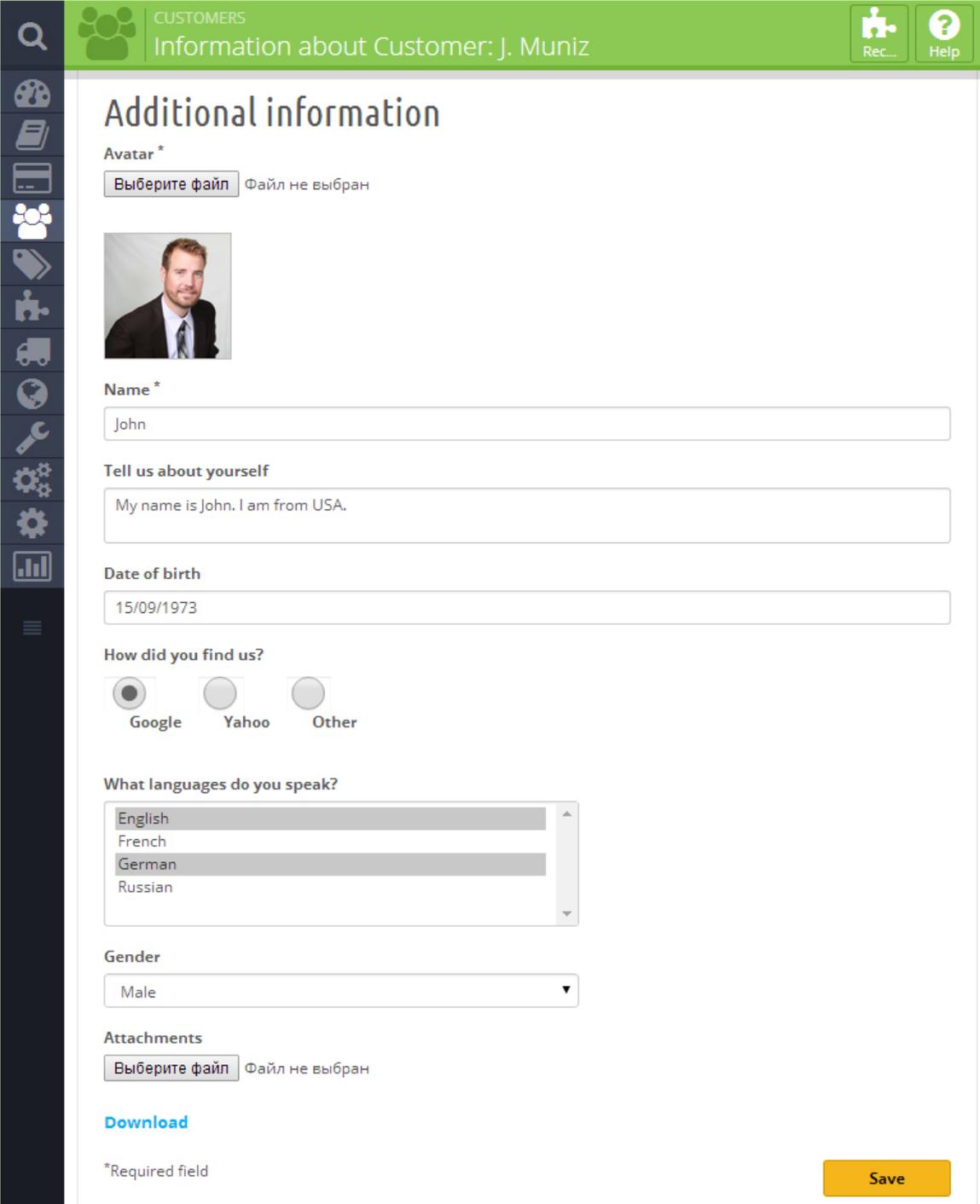
#### Download

**Save >**

\*Required field

The same information is also available for the administrator in the admin panel under the **Customers** section.

*Additional customer information in the admin panel*



**CUSTOMERS**  
Information about Customer: J. Muniz

### Additional information

**Avatar \***  
Выберите файл Файл не выбран



**Name \***  
John

**Tell us about yourself**  
My name is John. I am from USA.

**Date of birth**  
15/09/1973

**How did you find us?**  
 Google  Yahoo  Other

**What languages do you speak?**  
English  
French  
German  
Russian

**Gender**  
Male

**Attachments**  
Выберите файл Файл не выбран

[Download](#)

\*Required field

**Save**

Do you have questions about extension configurations?

[Contact us](#) and we will help you in a moment.



**Our Office:** *M. Bogdanovicha 130, Minsk, Belarus*

We look forward to your feedback. Comments, opinions and suggestions are largely appreciated. Read our **blog** and follow us on [Facebook](#), [Twitter](#), [Google+](#) and [LinkedIn](#) to know BelVG latest news, analytics and discount offers. See you online!

- |  |               |   |   |              |   |
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|  | Facebook page | <a href="http://facebook.com/BelVGcom">http://facebook.com/BelVGcom</a> |  | In page      | <a href="http://linkedin.com/company/belvg">http://linkedin.com/company/belvg</a> |
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